



Office of the Vice Chancellor  
**UMARU MUSA YAR'ADUA UNIVERSITY**  
PMB 2218, KATSINA  
**Student Affairs Division**  
Email: studentaffairs@umyu.edu.ng

Passport Size

Photograph

## **HOSTEL ACCOMMODATION FORM**

The University is under no obligation to provide all students with hostel accommodation. Allocation of bed space in halls of residence is therefore a privilege not a right. Accommodation is on first come first serve basis. However, a pre-condition for acquiring hostel accommodation is for applicant to undertake to comply with all regulations and consent to any disciplinary action warranted by breach of the regulations.

### **APPLICATION FORM (TO BE COMPLETED IN DUPLICATE)**

#### **Student Particulars:**

Name:..... Registration No:.....

Faculty:..... Department:..... Session:.....

State of Origin:..... L.G.A:..... GSMNo:.....

State known illness (if any):.....

Parent/Guardian:..... GSMNo:.....

### **FOR OFFICE USE ONLY**

#### **Application Approved / Not Approved**

Transaction ID:..... Amount Paid:..... Date:.....

Block:..... Room:.....

Bursar Sign:..... Date:.....

Student Affairs Officer Sign:..... Date:.....

Hall Administrator Sign:..... Date:.....



Office of the Vice Chancellor  
**UMARU MUSA YAR'ADUA UNIVERSITY**  
PMB 2218, KATSINA  
**Student Affairs Division**  
Email: studentaffairs@umyu.edu.ng

Passport Size  
Photograph

## **HOSTEL ALLOCATION UNDERTAKING & AGREEMENT FORM**

*(To be signed by Parent/Guardian of Student)*

### **PARTICULARS OF APPLICANT**

Name:..... Registration No:.....  
Programme:..... Level:..... Session:.....  
Hall:..... Block:..... Room No:..... GSMNo:.....  
Faculty:..... Department:.....

### **PARTICULARS OF PARENT/GUARDIAN**

Name of Parent/Guardian:..... GSM No:.....  
Contact Address:.....

### **RULES & REGULATIONS GUIDING HOSTEL ALLOCATION**

#### **1. GENERAL BEHAVIOUR AND DISCIPLINE**

- a) University hall accommodation is not a right to students but a privilege. Students should therefore not take it for granted that they must be provided with accommodation.
- b) Only students duly registered for the session are eligible for allocation of bed space. Any student found occupying an illegal bed space or squatting at any point in time would be ejected and made to face disciplinary action.
- c) Room allocation once made cannot be altered and no student given a bed space shall allow another person to share or utilize their space without the authority of the Hall Administrator.
- d) Student is not allowed to lease, sublet or enter into any form of agreement, trading or exchange of bed space allocated to her.

e) Bed space allocated to student must be occupied immediately. Any allocated bed space found unoccupied for the period of four (4) weeks from the date of allocation and without any authorized permission shall be revoked.

f) Female students that are nursing mothers are not permitted to reside with their babies in the hostel.

g) Bed, mattress and any other facility of the University where provided to student must be put into proper use for which they are meant. The University reserves the right to withdraw such facility without notice when found vandalized.

h) Any damage done to facilities provided in individual room, the entire occupants of the room shall be surcharged. This, depending on the degree of damage could lead to revoking of the room.

Possession, sale, distribution or consumption of alcoholic beverages, tobacco, contraband drugs, and a toxic or hazardous material is strictly forbidden in the Hostel and the University at large. Attention is particularly drawn to the penalty contained in Decree 2 of 1984 of the Federal Republic of Nigeria which attracts legal prosecution.

j) Possession, sale, distribution or use of any form of firearms, explosive devices or any harmful material is strictly forbidden in the Hostel. Violation of this provision shall attract legal prosecution.

k) Physical combat or any form of physical assault on personality is not permitted. Violation of this attracts revoking of bed space, expulsion from the University and/or court prosecution.

l) Cultism and cult related activities are strictly forbidden. Violation attracts summary dismissal from the University.

m) Parties, Social and/or Political gatherings are not permitted in the hostel.

n) Pasting of posters, bills, flyers or any form of writing or defacing the hostel is not permitted.

o) Television, radio and all other electronics brought into the hostel must be regulated. Noise level should be kept low at all times to allow others their right to comfort.

p) Students are not permitted to undertake all sort of hawking or trading in the hostel.

q) Engaging University personnel into any verbal assault is punishable by automatic loss of bed space.

r) Any activity that is not in the interest of the academic and welfare pursuit of the students is not permitted.

s) Any strange or unaccepted behavior of a room-mate must be reported to the Hall Administrator.

## **2.0 HOSTEL MAINTENANCE**

a) All electrical appliances must be switched off when not in use.

- b) Furniture, electronics, and all other facilities provided must not be transferred to any other location other than where they were positioned.
- c) Cooking inside the room is not permitted. Students must use the kitchenettes provided each hall or any other place approved by the Hall Administrator. Violation of this provision attracts seizure of cooking utensils or revoking of bed space or both.
- d) Students are responsible for keeping their rooms, common rooms, lavatories, and general environment clean and tidy at all times. Refuse must be disposed appropriately to the designated locations.
- e) Washing of clothes and other materials must be done in the laundry or any place designated near the surface tanks provided outside the Hostel.
- f) Bathing or defecating outside designated places is strictly forbidden. Violation attracts loss of bed space.
- g) Students residing in each hall must participate in any organized sanitation exercise.
- h) The Hall Administrator reserves the right to make spot checks in the hostel without prior notice to the students.

However, the right to privacy and dignity of the students should not be violated.

- i) The University authority reserves the right to relocate student to other hostel block whenever the need arises.

### **3.0 SECURITY**

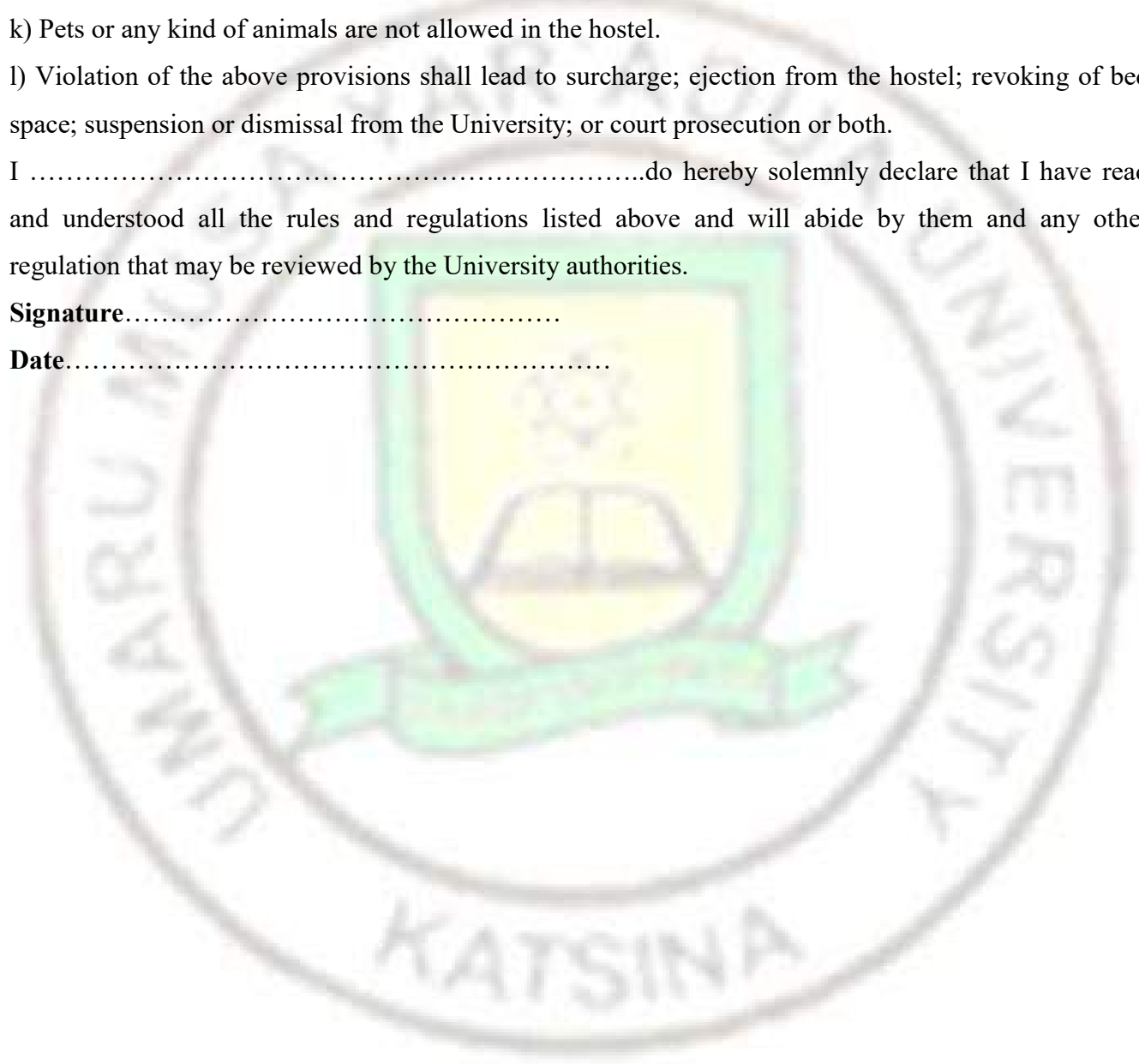
- a) Students are required to lock their valuables in the spaces provided in the room. The University does not accept any responsibility for any loss or damage to student's property within and outside the halls of residence.
- b) All personal properties must be registered with the hostel security before taking them into the hostel.
- c) Students vacating the rooms must remove all their personal properties and hand over keys to the Hall Administrator before departing on each vacation.
- d. Mini libraries and reading rooms are provided in the Female student halls. Students must return to the hostel not later than 9:00pm. Any student with a peculiar case that would warrant her late return must obtain permission from the Hall Administrator.
- e) Any student who observed his room-mate is missing for some time should report to the Hall Administrator. This is to enable the relevant authority take adequate action in case of untoward incident.

- f) Students' visiting hours are between 8:00am and 8:00pm daily.
- g) Male visitors (**including the University students**) are **NOT ALLOWED** into the female hostel.
- h) Female visitors permitted into the hostel must check in at the Reception Desk in the Porters' lodge.
- i) All authorized visitors are to be received in the hostel common room.
- j) Visitors are not permitted to be accommodated into the hostel at any period of time.
- k) Pets or any kind of animals are not allowed in the hostel.
- l) Violation of the above provisions shall lead to surcharge; ejection from the hostel; revoking of bed space; suspension or dismissal from the University; or court prosecution or both.

I .....do hereby solemnly declare that I have read and understood all the rules and regulations listed above and will abide by them and any other regulation that may be reviewed by the University authorities.

**Signature**.....

**Date**.....



**ATTESTATION**

It is in agreement with all the above conditions that I.....

Parent/Guardian of.....Registration No.....

Certify that my child will respect and comply with the University rules and regulations governing the allotment of accommodation. Any act of indiscipline, deviation and non-conformity or rudeness to the established rules and regulations renders the offer Null and Void.

Parent/Guardian Signature..... Date.....

**WITNESS**

Name of witness.....

Address..... GSM

No.....

Signature.....

Date.....

